

Rochester Public Library District Board of Trustees Meeting
DRAFT Minutes
1/9/25
6:00 p.m.

Meeting called to order: 6:00 p.m. by President Sarah Deen

Trustees present:

Vice President Jessica Ingold, Trustee Erich Schroeder, Trustee Bob Tepatti, Secretary Elaine Honomichl Lewis, Trustee Kimberly Kurtenbach, President Sarah Deen

Library Staff: Director Janet McAllister

Visitors: None

Public Comment: None

Approval of Library Board Meeting Minutes:

- A. The regular 12/12/24 minutes were reviewed
- B. A motion was made by Kurtenbach with a second by Tepatti to approve the 12/12/24 minutes and approved with acclamation.

Treasurer's Report/Approval of Bills:

- A. Bills and treasurer's report reviewed for months ending 12/31/24; legal expenses for FOIA requests by the AFP are \$11,000 YTD with more to come
- B. \$35,600.30 was paid to the village for the library's portion of the parking lot resurfacing
- C. \$2,200 was received as a memorial donation in memory of Diana Fairchild
- D. Motion to approve treasurer's report and bills for months ending 12/31/24 by Kurtenbach with a second by Schroeder and approved by Tepatti, Kurtenbach, Deen, Schroeder, Ingold and Honomichl Lewis

Unfinished Business: None

Committee Reports:

- A. Personnel— Did not meet
- B. Finance—Did not meet
- C. Joint Use—Did not meet

New Business:

- A. Appointment of Ethics Commissioner—discussion of appointees; motion to approve temporary appointee, Monroe McWard; 1st alternate Angie Carver and 2nd alternate DruAnn Allen by Tepatti and a second by Ingold and approved by acclamation.
- B. Appointment of Board Officers:
 - a. Vice President: President Deen nominates Bob Tepatti; motion to approve Bob Tepatti as Vice President by Kurtenbach with a second by Schroeder and approved by acclamation.
 - b. Treasurer—Diana Fairchild passed away and the position to be filled at a later board meeting. President Deen and Bob Tepatti to oversee until that time.
- C. Per Capita Documentation —reviewed and a motion to approve by Tepatti with a second by Deen and approved by acclamation.
- D. FOIA/OMA annual training—a link to be sent out next month for annual training
- E. Public participation at board meeting policy; reviewed; further discussion and voting on policy to occur at next month's meeting

Other Business: None

Closed Session: None

Communication: Director McAllister shared library articles

Director's Report:

- A. Library will be display the Frames of Equity-Rural Art Exhibit from March 1-15; possible through a grant received by United Way of Central Illinois
- B. Latest FOIA request by AFP sent; required over 30 hours of time to gather as well as attorney time/fees

- C. Youth Services applied for and received ByWater Grant for \$500; grant money is to be used for purchase of 47 books
- D. Applied for the LTC Access Grant; waiting to hear—it would be for mechanical bathroom doors
- E. Attendance at programs; Family Game Day(26);Santa Party(179); HS Improv (19); Library on Wheels (10 deliveries); Toddler Time and Storytime (46); Baby lap sit (20); Homeschool (11) Teens(19); Outreach-SUL(189); Beginning Steps and Silverleaf (70); Day Book Club(3)
- F. Stats: Checkouts (4325); Door Count (2192); Computer Use (290); Card holders (6074); Adult Attendance (55); Kid Attendance (407); Teen and Family attendance (239); Book a Librarian (13)Notary (6) License Renewal (4); sublimation (12) Cricut (5); Narcan (5) Book Box (33)

Closed Session: None

Next Meeting Date: February 13, 2024 @ 6:00 p.m.

Adjournment: With no additional items to discuss, a motion for adjournment at 6:58 p.m. by Kurtenbach with a second by Tepatti and passed by acclamation.

Elaine Honomichl Lewis, Secretary