

Exhibits and Displays Policy

Exhibits in the Rochester Public Library District Building offer the community an opportunity to share in the enjoyment of the visual arts, allow artists and community residents to share creative talents and information and enhances the visual environment in which library service is delivered.

The Rochester Public Library District encourages free expression and free access to idea, both essential elements in a democratic society and does not knowingly discriminate regarding age, race, beliefs, or affiliations.

Artists and exhibitors must consider that the viewing audience will include all ages, levels of sophistication, religious backgrounds, and person tastes, when judging the appropriateness of their exhibit for the public library.

Exhibits are offered as a community service and do not carry the endorsement of the Rochester Public Library District. The Director and/or the board of Trustees will make the decision concerning the appropriateness of the exhibit.

The following guidelines govern all exhibits and displays at the Rochester Public Library District, including art gallery exhibitions.

- Exhibits should contribute positively to the library's environment and enrich the lives of the community.
- Request for exhibit space will generally be considered in the order in which they are received, with possible exceptions being made for vital timeliness of a particular display or exhibit.
- The library reserves the right to limit the size, the number of items, the schedule of any display, and the frequency with which any one individual, artist, or organization may place a display in the library.
- All displays and exhibits must include a sign stating the sponsorship of the display or exhibit.
- The individual requesting the display must agree to place the display no earlier than the date requested and must remove the display no later than the final date approved. No materials can/will be stored at the library beyond the dates approved.
- Exhibitors are responsible for bringing all necessary supplies.
- No tape or other adhesives will be allowed to be affixed to the walls, molding or furnishings.

Installation and removal of exhibits

- Transporting, unloading, hanging and/or setting up exhibits, as well as the later dismantling, are the responsibility of the exhibitor.
- Insurance coverage for the value of the exhibited items is the responsibility of the exhibitor. The library assumes no responsibility for the safety of any items placed on exhibition.
- Responsibility for any damage to library property caused by the installation, display, or dismantling and removal of an exhibit will rest with the sponsoring individual or organization.

*Adopted: 2/2005
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