

**Rochester Public Library District Board of Trustees Meeting  
February 9, 2017**

**Meeting called to order:** 6:00 p.m. by Vice President Matt Fuller

**Trustees present:** Vice-President Matt Fuller, Treasurer Cheryl Soerensen, Secretary Bonnie Boyce, Trustee David Hicks, Trustee Fred Roesse, Trustee Elaine Honomichl Lewis

**Trustees absent:** President Diana Kerr-Herrmann

**Library Staff:** Director Janet McAllister, Audrey Mock

**Visitors:** None

**Public Comment:** None

**Approval of Minutes:**

The Board reviewed the minutes of the January 12, 2017 meeting and the minutes were approved by acclamation.

**Treasurer's Report/Approval of Bills:** Trustee Soerensen presented the Treasurer's Report and Bills for the month of January. A motion was made by Trustee Boyce to approve the January Treasurer's Report and Approval of Bills as presented. The motion was seconded by Trustee Roesse and carried unanimously.

**Unfinished Business:**

**TIF:** Trustee Fuller stated an intergovernmental agreement between the Village and the Library was received by Trustee Kerr-Herrmann and is being reviewed by the Library's attorney. Trustee Boyce stated the Village has scheduled a special meeting February 28, 2017 at 6:00 p.m. to approve the TIF District.

**Committee Reports:**

**Personnel Committee:** No meeting

**Finance Committee:** No meeting

**Joint Use Committee:** No meeting

**Strategic Plan Committee:** No meeting

**New Business:**

**Reference Policy:** Director McAllister presented the Reference Policy for addition to the policy manual. Trustee Boyce made a motion to add the Reference Policy as presented. The motion was seconded by Trustee Hicks and carried unanimously.

**Other Business:** None

**Communications:** Director McAllister shared with the Board thank you notes, newspaper articles and other communications from patrons.

**Director's Report:** Director McAllister stated the Library received a \$100 donation from the Illinois National Bank in response to a letter from a patron. The Friends of the Library will hold a fundraiser at Razzo's Pizza February 27. The Library Book Sale is scheduled March 3<sup>rd</sup> and 4<sup>th</sup>. The Farmer's Market will begin Saturday, May 13<sup>th</sup> and will continue each Saturday through the end of October.

**Next regular Meeting Date:** March 9, 2017

**Adjournment:** With no additional items to discuss Trustee Roesse made a motion to adjourn at 6:25 p.m. with a second by Trustee Boyce and passed by acclamation.

Bonnie Boyce, Secretary