

**Rochester Library District Board of Trustees
Personnel Committee Meeting
April 1, 2015**

Meeting began: 6:36 PM

Attendance: Trustee Tim Olmsted, Trustee Chris McDonald, Trustee Maggie Patterson

Library Staff: Bookkeeper Audrey Mock

Approval of Minutes: A motion was made by Trustee McDonald, with a second by Trustee Olmsted, to approve the Personnel Committee Minutes from the March 25, 2015 meeting. The motion passed by unanimous vote.

Old Business: None

New Business:

Director McAllister is ill and unable to attend tonight's meeting. The Library bookkeeper, Audrey Mock, is here to fill in if agreeable to the committee members. A motion was made by Trustee Olmsted, with a second by Trustee Patterson, to enter closed session to discuss the budget for personnel. The motion passed by unanimous vote.

Closed session began at 6:41 PM.

Closed session ended at 8:50 PM and the regular committee meeting resumed.

Action taken: The Personnel Committee members will report on the personnel budget at next week's Board meeting.

Job Descriptions: The Library Director has requested the Personnel Committee to review job description changes in anticipation of changing staff duties. The committee members would like some time to properly review the changes. A meeting will be scheduled after next week's regularly scheduled meeting.

Other Business: None

Public Comment: None

Closed Session: See above.

Next Meeting: To be determined

Adjournment: A motion to adjourn the meeting was made by Trustee Olmsted, with a second by Trustee Patterson. All in favor and the meeting ended at 9:20 PM.

Submitted by Secretary Maggie Patterson