

**Rochester Public Library District Board of Trustees Meeting
March 10, 2016**

Meeting called to order: 6:00 p.m. by President Diana Kerr-Herrmann

Trustees present: President Diana Kerr-Herrmann, Vice-President Matt Fuller, Treasurer Cheryl Soerensen, Secretary Bonnie Boyce, Trustee Fred Roese, Trustee David Hicks, Trustee Shannon Ryan

Trustees absent: None

Library Staff: Director Janet McAllister, Bookkeeper Audrey Mock

Visitors: None

Public Comment: None

Approval of Minutes: Trustee Fuller made a motion to accept the February 11, 2016 minutes as presented. The motion was seconded by Trustee Kerr-Herrmann and passed with Trustees Hicks and Ryan abstaining.

Treasurer's Report/Approval of Bills: Trustee Soerensen reviewed bills with the Board.

Unfinished Business:

LPL CD: Trustee Soerensen stated the LPL Certificate of Deposit in the amount of \$40,000 matured. Funds available in the money market account have been ear marked for specific projects. Trustee Hicks made a motion the LPL CD not be renewed and the funds transferred to the money market account. The motion was seconded by Trustee Fuller and carried unanimously.

Resolution-Provide Student Library Services: Resolution No. 2016-01 to Provide Student Library Services to any student providing a valid Student Identification Card from Rochester Community Unit School District 3A was reviewed. A motion was made by Trustee Boyce to adopt Resolution No. 2016-01 to Provide Student Library Services as presented. The motion was seconded by Trustee Fuller and carried unanimously.

Committee Reports:

Personnel Committee: Trustee Kerr-Herrmann indicated the Personnel Committee met to discuss COLA (Cost of Living Adjustment) and merit increases for library staff. Following Federal guidelines, there will not be a COLA adjustment and merit increases will be limited to 2%. The Committee also discussed an unemployment claim filed by an employee dismissed for cause. Trustee Hicks made a motion to pay the unemployment claim and was seconded by Trustee Roese. The motion carried with Trustee Ryan abstaining.

Finance Committee: Trustee Soerensen stated the Finance Committee met for a preliminary discussion of the FY 2017 budget.

Joint Use Committee: No meeting

Strategic Plan Committee: Trustee Fuller stated the Strategic Plan Committee would meet tomorrow to discuss the strategic plan draft, space needs and future plans.

New Business:

Gifts to the Library Policy: Director McAllister presented updated Gifts to the Library Policy indicating one minor change. Trustee Boyce made a motion to accept the Gifts to the Library Policy as presented. The motion was seconded by Trustee Hicks and carried unanimously.

Public Participation at Board Meetings Policy: Director McAllister presented the Public Participation at Board Meetings Policy indicating Trustee Fuller forwarded additional

information relating to the policy. Trustee Boyce made a motion to table this item and was seconded by Trustee Kerr-Herrmann. The motion carried unanimously.

Other Business: Trustee Boyce asked if Trustee Kerr-Herrmann received any comments from other trustees regarding the audit report. Trustee Kerr-Herrmann stated Trustee Fuller found one typographical error in the report. Trustee Kerr-Herrmann thanked Trustee Hicks for trimming the magnolia tree at the entrance of the building. Trustee Fuller inquired about the parameters of the Strategic Plan Committee regarding obtaining estimates of costs for future plans. Trustee Kerr-Herrmann suggested the committee present the strategic plan to the Board for review before any other action is taken.

Communications: No report

Director's Report: Director McAllister thanked Bank and Trust and the Rochester State Bank for donations to the Summer Reading Program and the Rochester Women's Club and Rochester State Bank for donations to the Summer Recreation Program. The recent book sale total was \$1,154 and Mrs. Audrey Mock was thanked for donating pizza for the volunteers.

Next regular Meeting Date:

The next regular meeting date is April 14, 2016

Adjournment:

With no additional items to discuss Trustee Kerr-Herrmann made a motion to adjourn at 7:48 p.m., which was seconded by Trustee Fuller and passed by acclamation.

Bonnie Boyce, Secretary